How to re-trigger the reset password email



- Sign into the customer administrator account. You can see all the new registration requests by users
- Under My Company Account > Users > Company Users the Customer Admin looks at the users to be reviewed and clicks on each name to
 edit their status or information.
- Administrator can click on the envelope icon next to the user's name to re-trigger the password reset email.
- The Company Admin will see the pop-up message on the screen to confirm the email was sent to the user.
- The user will receive the email to 'Setup Your Password'. If the user does not set their password within 24 hours the customer admin will need to re-trigger the email again.

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